



JOB TITLE: **Cleaner**

DEPARTMENT: **Human Resources**

REPORTING TO: **HR Manager**

SUMMARY: Work with other cleaners and staff to keep the facility up to the required standard by carrying out their daily assigned duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Cleaning of Harmac facility and grounds, including cleanroom, warehouse, offices, canteen, toilets and other cleaning duties as required.
- Work with other cleaners, operators, and Supervisors
- Conform and follow guidelines of cleaning procedure – Man.005 – Housekeeping Requirements
- Complete cleaning records in accordance with cleaning procedure Man.005
- Other reasonable duties as assigned.
- Conform to the requirements of the quality and environmental management system.

QUALIFICATIONS AND EXPERIENCE REQUIRED:

- Excellent interpersonal and communication skills.
- Self-motivated with ability to work on own initiative.
- Hard working and committed